

Meeting Minutes
Hayden Lake Watershed Improvement District Board Meeting
Monday June 17, 2019 6:30 PM
Hayden Lake City Hall 9393 Strahorn Road Hayden Lake

To-do items from 6/17 meeting:

- Stephanie, ask labs to send invoices to Leo
- Lake manager and CPO, send invoices earlier; include Leo
- Leo, enter numbers into agenda when it's sent for approval
- Leo, investigate requirements for transferring signature authority from Geoff to Leo.
- Stephanie, create financial cross-check mechanism in Quickbooks
- Action items for July's meeting agenda:
 - Determine if an August meeting is needed
 - appoint formal check signing authority to Leo.
 - approve/reject LGIP application.
- Leo, ask Moonlight Marine to come pick up floating foam debris from Mokins and use it.
- All board members, provide feedback re buoy project postcard contents
- Leo, find out from Merlin what the lead time is on purchasing the buoys
- Steve, communicate the buoy placement schedule mapped out with Nick S

In attendance:

Geoff Harvey (GH) – HLWAI President; Leo Notar (LN) – board member, treasurer; Todd Walker (TW) – HL Lake Manager; Mary Ann Stoll (MAS) – Communication & Public Outreach; Pat Lund (PL) – board member; Steve Meyer (SM), board member, chair; Jan Wilkins (JW) – HLWAI Vice President; Stephanie Mueller (StM) – HLWID Business Manager; Corey Koerner(CK) – assistant Lake Manager

Silvia Kerr – citizen; Dennis Kerr (DK) – citizen, 2409 E Hayden Lake Rd.; Shawn Hathaway (SH) – citizen; Steve Buchan – citizen; Kim Buchan – citizen

Call to Order 6:35 PM

Opening of FY 2019 Budget Hearing

Public Comment on FY 2019 Budget - none

Move to approve FY 2019 Budget as published, see attached: PL; Second: LN; Approved

Closure of FY 2019 Budget Hearing

Opening of Board Meeting: 6:36

Meeting Minutes of May 23, 2018 Board Meeting Approved

Opportunity for Public Input:

Discussion of the issue of North Idaho Maritime locating his business at the dike and Hayden Rd

- Dennis Kerr 2409 E Hayden Lake Rd. – adjacent to North Idaho Maritime (NIM) – NIM is storing, loading/unloading, and transporting materials associated with his business; citizens are concerned that his activity is generating pollution, a safety issue, and his enterprise is incompatible with the residential and recreational nature of the area; 2nd hearing with IDL is pending; Condon owns property in O'Rourke Bay and is amending his application to add storage (photos submitted); request that the HLWID join in opposing the NIM enterprise.

TW – Tommy Frey is responsible for the docks in O'Rourke, not Condon; address concerns to the County;

SH – not opposed to dock building, only to the operation being present in the neighborhood

DK – the location is permitted for residential property, not for industry; the dock that is there is not a residential dock, it is heavy duty

GH – IDAPA 0304 – there is no commercial dock designation; there is commercial encroachment which does not speak clearly to a commercial dock

DK – Planning dept has deferred to IDL on the issue

- SM – Conclusion: HLWID doesn't have regulatory authority; the Association takes on issues of advocacy; as a tiny unit of government, HLWID has an obligation not to be involved in agency jurisdictions

GH – intends to be at all HLWID board meetings to make link between Association and HLWID.

Treasure's Report

- Review of April Financial Reports
- Approval of outstanding billings (Watershed Mgmt.: 2628.84-Apr; 2528.84-May; Comm. & Public Outreach: \$2731.47; Practical Accounting \$52.50; SVL \$120.00; AM Test: \$440.00; CdA Press: \$261.55

Move to accept payables: LN; Second: PL; Approved

- Sign up for LGIP - StM – LGIP is a safe place to invest your money. Send in application along with a registry of board members. Put decision to move forward on July's agenda as an action item. Do not need board members' signature for transfer of funds within the account, but nothing leaves the account without a signature.
- Check-signing authority - All board members and Geoff may need to be present at the bank to sign paperwork to transfer check-signing authority from Geoff to Leo. Leo will investigate requirements and remaining parties will stand by for instructions. Leo should be formally appointed to sign checks at the next meeting.
- Budget cross-check responsibilities - Leo accepts the responsibility to redundantly track expenditures to cross-check Stephanie's work and ensure HLWID finances are managed legally. Stephanie will set up a system in QuickBooks to facilitate Leo's work.

Lake Manager's Report

- Last month's activities – observing construction sites (one past windy bay going into O'Rourke, a big wall has been put in, message is into county to ensure they have taken all proper measures.)
- SM – there is another large wall going in below Ironwood on Hayden;
- Dock collection discussion: remove or wait 'til next year?
 - It appears that one of the docks tied up was taken and used;
 - Logs were added; Todd will secure them if they stay over the winter
 - Leo – ask Moonlight marine to come pick up floating foam debris and use it
 - Debris removal is currently handled via an open-ended contract between Davis and HLWID. To change would require going out for bid; the timing doesn't allow for rebid this year. Any bidding contractors would need a public works license.
 - Plastics will be left for Moonlight Marine (Action item)

Move to authorize Todd to continue with Davis to remove debris: LN; Second: PL; Approved

Public Communication & Education Manager's Report

- Web site update – business as usual
- Other activities
 - HLWID is joining forces with the Association to table at Hayden Days

- Curly-leaf treatment update – weeds are dying in the north arm but are not yet down; ISDA is conferring w the Manufacturer and applicator to understand why; the residents are generally frustrated.
- English Point Forest Health Project – is an important project within the watershed; residents can be given the opportunity to comment; will publish a BLOG post about it.
- July community meeting vs. Association annual meeting – AI’s annual meeting is approx. Aug 20; HLWID will not host a separate community meeting re weed treatment, but will invite ISDA to present and Q/A
- Steve Buchan, McLean’s Bay resident is interested in hand pulling weeds; Kim H is supportive and would like to participate; request that everyone read Kim’s resources forwarded today;
- Post Card review – the association has approved printing costs to be sent to all 1000 registered owners around the lake; this is an opportunity for the district to comment on the content
 - SM – we cannot release this information too early or it might waylay the process.
 - MAS – that is clear; it takes time to develop E&O and our efforts are to do so now s.t. when it *is* time to deploy, we are ready.
 - JW – reported that we met with Brian Walker of the Press this morning
- Buoy Placement Project discussion:
 - Leo is the HLWID’s project manager
 - Is the sheriff collecting illegal no-wake buoys? Per GH, this rumor does not coincide with the decision arrived at by the HLWID, the County, and IDL. IDL reported removing all illegal buoys from the Spokane River last year, and plans to do the same on HL this year.
 - JW – HLWID and the AI should be distanced from the County’s decision to remove illegal buoys. All agree.
 - SM – ours is an education project, not an enforcement project
 - JW – argued for a buoy at Henry’s Point, for speed-enforcement to take place in the north where the problem is, and for possible shifting of some buoys to more effective locations. She will contact the sheriff regarding these concerns, w/ board’s blessing.
 - SM – it’s wonderful that we’ve gotten this far; we’re taking what we can get; *then* we will have to figure out how to move forward from this point
 - SM - the county applies to permit the buoys (hopefully all 14 of them), IDL issues the permit(s), Nick S sends a note of approval, HLWID hires the placement of the buoys.
 - Leo – find out from Merlin what the lead time is on purchasing the buoys
 - Steve – communicate the schedule that he mapped out with Nick S re buoy project
 - MAS – write a BLOG post re success of removal of buoys
 - LN – why isn’t the entire ~1.5 mi from Henry’s Point to the north end a no-wake zone?
 - GH – the AI is already pursuing that – these buoys are implementing a law that exists; settling the north arm involves *new* regulation

Old Business

- Buoy MOU w County
 - Executed by commissioners
 - Who buys buoys?
 - IDL plan on removal of existing

New Business

- Set next Board meeting date - July 15

Adjourn

Budget Approved 6/17/2019 for 2019-2020

PROPOSED EXPEDITURES			
	2017-2018	2018-2019	2019-2020
	BUDGETED	BUDGETED	PROPOSED
Administration	\$8,000	\$8,000	\$6,000
Lake Management	\$40,000	\$31,000	\$31,000
Lake&Surface Runoff Monitoring	\$20,000	\$20,000	\$15,000
Dock Removal	\$7,000	\$10,000	\$5,000
Project Planning	\$20,000	\$15,000	0
Communications & Outreach	\$15,000	\$31,000	\$31,000
Community Mini-grants &			
Landowner Incentives	\$15,000	\$10,000	\$5,000
Buoy Acquisition & Placement	0	0	\$25,000
Aquatic Weed Skim/Harvest	0	0	\$7,000
TOTAL EXPENDITURES	<u>\$125,000</u>	<u>\$125,000</u>	<u>\$125,000</u>
ESTIMATED REVENUES			
The estimated Revenues for the Hayden Lake Watershed Improvement District for the fiscal period October 1, 2017 through September 30, 2019 is as follow:			
	2017-2018	2018-2019	2019-2020
	ACTUAL	BUDGETED	PROPOSED
Property Tax	\$125,000	\$125,000	\$125,000
TOTAL REVENUE	\$125,000	\$125,000	\$125,000