

**Approved 5/15/23**  
**Hayden Lake Watershed Improvement District Board Meeting**  
**Monday, April 12, 2023, 6:30-8:30 PM**  
**Via Zoom:**  
<https://rebrand.ly/zoom-5d0c9>  
**Meeting ID: 828 0291 0437**  
**Password: 412640**



**To-do:**

- TW - repeat the buoy location audit + light check - after July 1
- MAS - apply for access to new database
- TY, SM, TW - complete dev of contract template and use for debris removal RFQ
- TY - share Id F&G, pike-fishing-club link w Jan;
- MAS - deliver certificates of election to SM and TY
- TW - send KB a cost estimate for replacement batteries for the buoys
- MAS - locate shoreline video for Vandenburg site disturbance location
- MAS - apply for account on KCE database
- MAS - narrow postcard distribution with support from Nick Snider and overlap with WID db - DONE
- MAS - share the postcard with Hayden Marine for inclusion in the newsletter
- MAS - continue to pursue map print files and 3-D model dev with dEQ
- TW, TY - re-visit the need/lack of need to burn the '22 debris pile; take photos
- From 3/20/23 - TW - request Forest Service approval of berm restoration in writing.

**Call to order:** 6:36 p.m.

**Attendees:** Steve Meyer (SM), Board Chairman; Kristine Bartz (KB), Board Treasurer; Geoff Harvey (GH), Hayden Lake Watershed Association member; Mary Ann Stoll (MAS), HLWID Communication and Public Outreach Manager; Tom Yount (TY) Board Member; Todd Walker (TW) Hayden Lake Manager; Jan Wilkins (JW), Hayden Lake Watershed Association Board President

**Conflicts of interest:** none

**Review/Approve Meeting Minutes** from March, '23 – minutes approved as written

**Opportunity for Public Input:**

**Treasurer's Report**

- Review of Financial Reports from March '23 - **KR moves to pay; TY 2nd; all approved**

Payee	Invoice	Function	Amount	Check #	
<b>Go Daddy</b>	<b>Web Order</b>	<b>Communications</b>	<b>\$ 119.88</b>	<b>ACH</b>	<b>Paid 03.23.23</b>
Mary Ann Stoll	March Services	Communications	\$ 3,969.50		
Practical Accounting Solutions	HLWID 03.23	Accounting	\$ 290.00		
Watershed Management	March Services	Lake Management	\$ 475.00		
AM Testing	Inv. 130750	October Testing	\$ 440.00		
AM Testing	Inv. 130751	October Testing	\$ 380.00		
IDEQ	Inv. 16052	Public Records Request	\$ 350.27		
<b>TOTAL INVOICES FOR APPROVAL:</b>			<b>\$ 6,024.65</b>		

- Budget discussion: current spending plus 4th quarter estimates place our '22-'23 spending very near the \$150,000 audit-trigger threshold.

Expense	These are actual numbers												Estimates (from last year)				YTD w/4th	YTD	Annual Budget	YTD Budget	YTD Actual	Est Annual
	2022-07-31	2022-08-31	2022-09-30	2022-10-31	2022-11-30	2022-12-31	2023-01-31	2023-02-28	2023-03-31	2023-04-30	2023-05-31	2023-06-30	Qtr estimate	Actual	% of Budget	% of Budget						
6020 · Laboratory Testing Fees	0.00	1,760.00	1,400.00	2,700.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00	7,360.00	5,860.00	16,000.00	11,999.97	36.6%	46.0%	6020 · Laboratory Testing Fees			
6025 · Insurance Expense	418.22	0.00	1,889.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,307.22	2,307.22	1,889.00	1,416.78	122.1%	122.1%	6025 · Insurance Expense			
6030 · Office Supplies	0.00	0.00	0.00	199.98	0.00	0.00	0.00	0.00	119.88	156.00	158.04	0.00	633.90	319.86	400.00	299.97	80.0%	158.5%	6030 · Office Supplies			
6035 · Advertising & Legal Notices	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	129.10	129.10	0.00	200.00	150.03	0.0%	64.6%	6035 · Advertising & Legal Notices			
6040 · Bank Service Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.0%	6040 · Bank Service Charges			
6045 · Dock Removal Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	11,250.00	0.0%	0.0%	6045 · Dock Removal Charges			
6050 · Communications & Outreach	2,138.85	2,365.12	(51.40)	2,706.30	2,920.05	1,318.52	3,022.65	3,264.75	3,969.50	2,757.20	3,317.20	3,537.20	31,265.94	21,854.34	39,375.00	29,531.25	55.0%	79.4%	6050 · Communications & Outreach			
6055 · Lake Management	3,775.00	2,825.00	2,500.00	2,450.00	1,140.33	400.00	300.00	1,075.00	475.00	575.00	575.00	4,087.50	20,177.83	14,940.33	30,000.00	22,500.00	49.8%	67.3%	6055 · Lake Management			
6060 · Administration/Accounting Fees	203.00	168.00	175.00	245.00	455.00	192.50	199.50	203.00	290.00	245.00	210.00	75.00	2,661.00	2,131.00	2,700.00	2,025.00	78.9%	98.6%	6060 · Administration/Accounting Fees			
6130 · Special Projects	0.00	0.00	0.00	0.00	54,950.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54,950.00	54,950.00	9,000.00	6,750.00	610.6%	610.6%	6130 · Special Projects			
6140 · Attorney Fees	119.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	119.00	119.00	350.00	262.53	34.0%	34.0%	6140 · Attorney Fees			
6160 · Buoy Acquisition & Placement	2,782.02	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,355.99	575.39	18,713.40	7,782.02	2,000.00	1,500.03	389.1%	935.7%	6160 · Buoy Acquisition & Placement			
6170 · Community Grants & Incentives	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	3,750.03	0.0%	56.0%	6170 · Community Grants & Incentives			
6200 · Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,800.00	5,099.94	0.0%	0.0%	6200 · Contingency			
6290 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.0%	6290 · Depreciation Expense			
<b>Total Expense</b>	<b>9,436.09</b>	<b>7,118.12</b>	<b>10,912.60</b>	<b>8,301.28</b>	<b>59,465.38</b>	<b>1,911.02</b>	<b>3,522.15</b>	<b>4,542.75</b>	<b>4,854.38</b>	<b>3,733.20</b>	<b>16,116.23</b>	<b>11,204.19</b>	<b>141,117.39</b>	<b>110,063.77</b>	<b>128,714.00</b>	<b>96,535.53</b>	<b>85.5%</b>	<b>109.6%</b>				

### Lake Manager's Report

- Mar-Apr lake activities, issues
  - From 1/24/22 - TW - install ordinance signage for lake entry points - Click here to view [list published in past meeting minutes.](#) - **DONE**
  - From 3/20/23 - TW - Speak w/ Joe at Hayden Marina re signage - Joe will install 2 signs - **DONE**
  - From 3/20/23 - TW - request Forest Service approval of berm restoration in writing.
  - Construction Update
    - From 12/14 - KR, MAS - collaborate with W Neal (HLWA) re KCE reporting - no progress to report - MAS will apply for access to new database
    - [Lake Manager's Report](#) - two site disturbances reported. See linked document.
    - [KCE Hayden Lake Report](#) -
  - Buoys - some are moved and missing; Todd will repeat the buoy location audit + light check.

### Communication & Public Outreach Manager's Report

- Project updates
  - Postcard campaign
    - KB and MAS met with professional wakeboarding instructors who gave insight to language targeted at the wakeboarding audience; requested reference to a football field; provided photos
    - Boater registrations in the county ~ 21K, filtering for local area (Hayden, Athol, CdA, etc) only ~ 9K, seek filtering support from Nick Snyder, compare to WID database to reduce the list to more manageable size
    - Distribution postponed until July
    - Share the postcard w Joe at Hayden Marina for inclusion in newsletter and possible inclusion with rental package
  - Bathymetry Data - DEQ interested in our data; will make connections with resources for printing large-format maps and 3-d model.
  - Lake Debris Cleanup Program
    - TW and TY inspected the '22 debris pile: usable logs have already been separated from the pile; the remaining burnable debris is small, no burning to be done in the fall of '23; some non-burnable debris will need to be hauled to municipal waste (when?); burning will take place in '24 and the HLWA should take responsibility for removing the usable logs in '24.
      - From 2/20 - ??? - Check feasibility and cost of separating, cutting, and staging float logs from lake debris; - **DONE**

- From 3/20/23 - TW, TY - inspect debris piles to determine if and how large the burn piles will be Fall '23 - **DONE**
- From 2/20 - TW - investigate if/where to install cameras that are safe from theft for the Lake Debris Removal Program - TY and TW found a few spots - **DONE**
- Contract template development and RFQ for lake debris removal, upland staging, and possibly future burning - these two documents will move forward addressed via one effort/action item.
  - From 3/20/23 - SM, TY - amend the contract template to ensure future contracts address due dates, change order requirements, and other requirements as deemed necessary - SOW usually in an appendix
  - From 3/20/23 - KB - dev checklist coversheet for contract template - drafted,
  - From 3/20/23 - TW, TY - develop RFP and scope of work to get quotes for spring debris removal and burning - TW email scope of work to TY
- From 3/20/23 - All - submit your tips for participating in the Debris Removal Program to Mary Ann - **DONE**

#### **HLWA Updates:**

- Regarding 2022 large sediment plume case - Association will comment on DEQ request for comment on proposed expedited settlement action and consent order with TC Hayden Properties, LLC; what did they find was in violation and what will be done with the 9K\$ fee?
- Hayden Marina - has adopted the HLWA and will help raise awareness and funds with a fund-raising Pike fishing derby; Hayden Marina will install a kiosk for Association info (including bathymetric map) at the Marina
- Tree planting and community event and outreach education is postponed - site is not acceptable to FS;
- Planning how to fundraise with collaborators for trail reconstruction post damaging fuels management.
- Association Members also serving on HL Sewer District Board
- Next Association meeting 4/23/23

#### **Old Business:**

- North Arm Investigation Committee update
  - Additional water sampling may be in order at the mouth of Hayden Creek to address questions: 1) how much P and N does Hayden Creek really contribute to the lake, does it impact the North Arm differently than the entire lake, and how does its contribution compare to the lake-bottom sediment contribution? 2) How can we assess the true impact of the Honey Badger Project? Alternatively, a more complex lake-wide loading study may be required. No formal request for funding is made; the issue is tabled awaiting more Committee discovery.
  - Past meeting topics: F&G, Ecosystem overview, ISDA invasive plant, Water Quality data analysis; next meeting 4/27 USFS reporting on Honey Badger Project. Future topics: DEQ presenting regulatory, permitting, CWA framework. F Wilhelm, U of I limnologist, will join the committee.
- Election update - no write-in candidates
  - From 3/20/23 - MAS - confirm if and to whom newly elected candidates/board members need to be reported
    - May 26, deadline - HLWID clerk issues certificates of election
    - Per SECT42-3706, Idaho state statute - if ... it appears that the number of qualified candidates who have been nominated for director positions is equal to

the number of directors to be elected, it shall not be necessary for the candidates to stand for election ... board of directors shall declare such candidates elected as directors,

- Given that the two candidates are also two current Board Members, a full-Board vote without a conflict of interest is not possible. Therefore, Mary Ann Stoll, as the HLWID Board Clerk, declares that Steve Meyer and Tom Yount, being the only two candidates applying for two open board positions, are duly elected to the HLWID Board of Directors for the term June 1, 2023 - May 31, 2027. The one remaining board member approves.

**New Business:**

- **Sharing data with others/agencies - raw water testing data and bathymetric data - TY moves to share raw data when requested; SM amends the motion to include return of print files; KB 2nds; all in favor**

**Meeting Adjourn:** 9:10 p.m.

**Next meeting:** May 15, 2023; 6:30