

Minutes - approved 6/20/2022
Hayden Lake Watershed Improvement District Board Meeting
Monday, May 16, 2022, 7:00-9:00 PM
Via Zoom:
<https://rebrand.ly/zoom-5d0c9>
Meeting ID: 828 0291 0437
Password: 412640

To-Do Items

- KR, TW - revise buoy installation RFQ - clarify assembly responsibilities; liability insurance required; include buoy-move task
- MAS - create lat/long table and clean map for RFQ; determine depths for TW
- MAS - publish notice of public hearing in Press
- SM - SM to discuss moving lake signage at Sportsmans launch w Dave Bobbitt.
- TW - check with F&G and with neighbors for alternative sign locations.
- TW - check with Geoff Harvey re new sample collection protocol
- KR, TW - compile list of past construction and SMA disruption issues into construction log/report
- JW - submit grant proposal to support HLWA outreach efforts
- KR - identify form/procedure for transferring the permit of the existing buoys and appending the permit for the new 17.
- SM - final confirmation with M Ahmer before ordering parts
- KR - Buoy installation RFQ to be sent to Frye, NIM, and T Sylte

Call to order: 7:03

Attendees: Steve Meyer (SM) - Board President; Kristine Bartz (KB) - Board Member; Mary Ann Stoll (MAS) - Communication and Public Outreach manager; Todd Walker (TW) - HL Lake Manager; Jan Wilkins (JW) - Hayden Lake Watershed Association Board President

Conflicts of interest: none

Review/Approve Meeting Minutes from Apr 18, 2022 – **action item** - approve as written

[Draft Minutes April 18, 2022 HLWID Board Meeting](#)

Opportunity for Public Input:

Treasurer's Report

- Review of Financial Reports from Apr-May '22 - **KR moved to approve payables, \$3733.30 in financial report + \$1500 from D Brandt = \$5233.20 total ; SM 2nd; all approved**
 - Invoice approval:

Payee	Invoice	Function	Amount
Mary Ann Stoll	April 2022	Communications	\$ 2,757.20
Practical Accounting Solutions	April 2022	Accounting	\$ 245.00
Watershed Management	April 2022	Management	\$ 575.00
USPS	Annual Post Office Box Renewal	Office Expense	\$ 156.00
TOTAL INVOICES FOR APPROVAL:			\$ 3,733.20

- Other - received a \$1500 invoice for the phytoplankton report from D Brandt after the financial report.
- Budget

- from 3/18/22 - KR - check budget's automatic audit trigger threshold - KR confirmed that audit trigger is \$150K. - DONE
(<https://legislature.idaho.gov/statutesrules/idstat/title67/t67ch4/sect67-450b/>)
- Contingency line added to budget to address anticipated fluctuations in historical buoy installation costs.
- Budget hearing June 20, 6:00 p.m. at Hayden Library, with regular monthly meeting following immediately
- Budget hearing protocol - limit speaking time to 2 minutes per speaker and hold discussion for post hearing; **SM moves to establish protocol s.t. speakers have 3 minutes to present, masks are optional; KR 2nds; all approved**
- [View the draft](#) budget.

Lake Manager's Report

- Apr-May activities, issues
 - From 1/24/22 - TW - re ordinance signage for lake entry points - follow-up with The Falls, check-in with Fish & Game, Country Club, and Hayden Marina.

Sign Location	Details	Update
Hayden Marina	4 signs, one on each gate, one by gas pump; size TBD by staff	awaiting feedback on size
Honeysuckle	1 large sign in place, no replacement needed	-done-
County Club	size?; Les will install, no replacement needed	awaiting installation
Sportsmans	sign may be moved to launch	awaiting feedback on size
The Falls	unknown;	awaiting feedback

- from 3/18/22 - TW - propose to Fish and Game to use HLWID-sponsored signage as a model for signage at all regional lakes - option rejected. SM to discuss w Dave Bobbitt.
 - TW - check with F&G and with neighbors for alternative sign location
- from 3/18/22 - TW - track first water sample through testing process to ensure proper transfer through chain of custody - DONE
 - New Testing sample chain of custody will not require SVL. All samples will be shipped in ice immediately to the testing lab or stored in a freezer and delivered later.
 - Sent to D Brandt - 1 sample in lugol's solution, 1 sample filtered and discarded, the filter being retained for testing
 - Sent to Am-Test/Kirkland - 1 sample with preservative, 1 sample filtered
 - DB provides brown bottles for his samples
 - G Harvey and D Brandt both analyze Am-Test data
- from 3/18/22 - SM, KR - complete contracting w D Brandt for analysis of 2021 data, adjust contract timeline if necessary. - DONE
- Discussion re what should we do with the study results: testing reveals trends. It would be desirable for testing to trigger short-term responses.
- Construction update
 - Solar drive - large equipment observed; may be Kootenai Electric clearing easements
 - The land-owner is responsible for trees falling from their property into the lake, regardless of who or what causes the fall
 - What are the responsibilities of utilities to adhere to law?
 - MAS - BLOG post possibility: it's up to all of us to care for the trees, easements may not exist,

- Moving forward, construction update reports will include monthly attention/lack-of from KC Enforcement for 1) construction sites and 2) shoreline disruptions. The list will include new sites as well as historical sites, i.e. sites of concern from the past year+.

Communication & Public Outreach Manager's Report

- Project updates:
 - Closure on Community Meeting - well-received; 14 RSVPs; follow-up pending
 - Closure on Bathymetry project - online map shows depth, vegetation, and hardness data
 - 3-D model to be built
 - thank you to Mark's Marine - ¼ page map and credits in Press
 - future project: signage w map at Honeysuckle
 - HLWID Archive and Board Checklist - Google Drive
 - Lake Depth - IDWR has withdrawn its interest in an MPW w HLWID; will pursue transducer and telemetry independently or in partnership w USGS
- Outreach collaboration with HLWA - will dev lake regulation postcard handouts for boat launches and similar postcards for mailing to residents
- Debris Removal Program - one resident is harassing those who are transporting debris; recommendations for program improvement
 - put up a sign indicating where debris should be staged and tethered, dates, etc.;
 - mail postcard to shoreline residents and to Mokins local residents - may make the problem worse
 - possibly make timeframe the later 2 weeks instead of 4

HLWA Updates:

- Education campaign, funded by grant from HLWID, supported by HLWID COP - 5K pieces of literature re excessive wakes, safety, erosion; well-appreciated by KC Sheriff (our boaters are better-educated than on other lakes)
- planned/proposed outreach
 - targeting residents - urging reporting of excess wake observations
 - targeting visitors - reusing graphics and content, educating re rules of boating on the lake
 - Weed workshop - family event w stations, highlighting benefits of native plants, identifying invasive plants, incl promotion to residents
 - JW will submit grant proposal to support these future outreach efforts
- HLWA continues to meet with FS re FSR437 - FS in favor of closing 437 and shooting range, clearly and unanimously understand the negative impact of both; details of management plan are sensitive and in question; funding via timber sales
- Boat Launch - City Council accepted the report; HLWA will send proposed list of studies to be done as well as recommendation to staff/monitor/enforce launch usage

Old Business:

- Kootenai County construction and shoreline management enforcement
 - from 3/18/22 - SM - confirm w Association that communicating concerns re enforcement to BOCC is association's role - Done with JW
- New Buoys Proposal [Hayden Lake - Map of new buoy locations](#); [New Buoy Justifications](#)
 - Updates: County has agreed to cancel MOU & transfer IDL permits to HLWID. Termination of MOU has been received. Next step: apply to IDL for the transfer of existing permit to HLWID and addition of 17 new. Anticipated installation in August.
 - KR - identify form/procedure for transferring the permit of the existing buoys and appending the permit for the new 17.
 - SM - final confirmation with M Ahmer before ordering parts
 - Installation RFQ to be sent to Frye, NIM, and T Sylte - assembly requirements clarified; liability insurance required; include buoy-move task; include map and lat/long table
- Leo Notar's replacement appointment.

- Updates - No progress at this time

New Business: none

Next meeting: June 20, 2022, 6:00 p.m.