

Approved April 17, 2025
Hayden Lake Watershed Improvement District Board Meeting
Monday, March 17, 2025, 4:30
Zoom

To-do:

- from 2/17 - TW - estimate the cost of additional parts for the grant buoys.
- from 2/17 - TY - notify DEQ that KB will contact wrt reimbursement protocol. Will confirm constraints on the reimbursable amount.
- KB - search for accounting firms who will do an audit and state vs DEQ audit requirements. Will check with Tina West at Hayden Lake City Hall.
- TY - ask Zoe at DEQ when an audit might be required and if the audit costs are recoverable.
- MAS - send Privacy Policy to KB
- KB - what are board of director liability limits in ICRMP?
- MAS - arrange Invasive Species community meeting with ISDA and CDA; communicate dates to KB
- MAS - update budget vs project matrix
- SM, KB, TY - review the Stakeholder Engagement Plan for the EPA/EC Grant project.
- TY - forward the U of I contract to the board for review after comments, before signing.
- SM - Ask Zack/LCL for opinion about criteria for making resolutions vs meeting motions.
- MA - parse the mid lake Data; TY - send request for analysis to FW.

Call to order: 4:34

Conflicts of interest: none

Opportunity for Public Input: none

Review/Approve Meeting Minutes from February '25 – **approved as written**

 **Draft Minutes February, 2025 HLWID Board Meeting**

HLWA Update:

- Kiosk - replacing the kiosk at Honeysuckle Beach with City of Hayden, 25% larger than what is there; will have a panel commemorating significant lake contributors (G Lund, J House), one for education; negotiations w City Council on Mar 25.
- 319-grant funded forest restoration project - early May larch planting, fall riparian area cottonwood planting; contractor has been set up to move float logs and seedlings; USFS permits pending; grant status unknown;

HLWA will implement without grant if necessary. Education plan - engage HLWID (MAS) for education regarding watershed (16 hr est.)

Treasurer's Report:

- Review of Financial Reports from February '24 -**KB moves to approve payables = \$10,943.17; TY 2nd; all approved**

Hayden Lake Watershed Improvement District			
Invoice Approval List			
03.17.25			
Payee	Invoice	Function	Amount
Practical Accounting Solutions	HLWID.02.25	Accounting	\$ 300.00
Watershed Management	Feb HLWID Inv. 5	Lake Management	\$ 385.00
Watershed Management	Feb DEQ Inv. 6	Lake Management	\$ 330.00
Watershed Management	Feb DEQ Inv. 7	Lake Management	\$ 247.50
Watershed Management	Feb DEQ Sampling Receipt	Shipping Receipts	\$ 18.61
Mary Ann Stoll	Feb HLWID	Communications	\$ 4,338.95
Mary Ann Stoll	Feb DEQ	Communications	\$ 695.75
AMTest	Inv. A24I0116	Testing DEQ	\$ 180.00
AMTest	Inv. A24I0116	HLWID Testing	\$ 180.00
Marks Marine	Quote 03.05.25	3 New Buoys DEQ - \$566.84 each	\$ 1,700.52
Marks Marine	Quote 03.05.25	1 New Buoys HLWID	\$ 566.84
Friends of North Idaho Trails	Inv. 20241231	Pledge - Donation	\$ 2,000.00
TOTAL INVOICES FOR APPROVAL:			\$ 10,943.17

- State audit for HLWID likely required in '24-'25.

Lake Manager's Report - [See Attached](#)

- February-March lake & watershed activities, issues
 - Hayden Creek not as high as anticipated
 - Buoys have been ordered
 - DEQ recommends no stream and lake monitoring changes wrt procedure; could use additional/more stream flow data.
- Construction updates
 - Weight limits in place are holding up construction.

Communication/Public Outreach Report

- Digital channel performance report -
 - Privacy policy published
 - Website traffic sustained at 20-50 unique sessions/day
- Outreach activity updates
 - HLWID participation in [DEQ's pre-HABs season Lake Association open house](#) on June 6 (moved to June 10) - **TY moves MAS participation in the open house; KB 2nd; all approved**
 - We will watch CdA Press for CB-HAB press releases.
 - Invasive Species in HL/CdA community meeting - weed treatment and mussel monitoring; check w ISDA for June date;

- 3-D tabletop watershed model is a part of the U of I contract
- Swan discussion with F&G
- 319 restoration support - **KB moves for 8 hrs; TY 2nd; all approve**

HLWID Projects & Initiatives:

- Hayden Creek Wetlands restoration - Tom Norris will allow access to his land for purposes of restoring Hayden Creek to slow and settle nutrients from spring runoff to reduce nutrient supply to CB-HABs in Hayden Lake. Norris' caveats: no impact on natural spring and continued access to horse pasture. Hancock Timber, USFS, and Norris are all supportive.
- Emerging Contaminants Grant
 - EC/EPA community engagement plan under development will include mailing to entire HLWID.
 - To-do from 2/17 - TW - check in with George D to determine land ownership between the road pullout and the shoreline at 47.81456, -116.69745, back bay, west end, north of Sportsmans Peninsula. - DONE
 - Property is owned by Kootenai County; to make changes to the property, request permission from County Commissioners.
 - TY - information re summer intern - **KB moves to offer paid internship to UG student; SM 2nd; all approved**
 - Univ of Gonzaga seeking intern position for specified student; TY recommends hiring CE student intern at \$20/hr paid by grant, requests to write/issue offer letter; KB suggests reference check;
- Technical Support - DEQ defers analysis of mid-lake sampling results to Frank Wilhelm.
- Legal Support
 - Retain meeting recordings for 3 months.
 - Clarify intent on Resolutions
 - Resolutions same as a motion but for more significant, durable issues.
 - **KB moves for TY to sign the UI grant contract after board review; SM 2nd; all approved**

Other Old Business:

- USFS / HLWID / HLWA collaboration - TY has asked USFS to inspect and maintain creek modifications made via grant efforts; no response or ability to enter into agreements at this time

New Business:

Next meeting: Thursday April 17, 2025, 3:00-5:00 p.m.

Adjourn 6:34

Completed or In-Progress To-Do items not needing discussion:

- To-do from 2/17 - SM - sign and have [notarized SAM.gov letter](#); mail to address indicated - DONE
- MAS - submit [2024 lake and creek monitoring data](#) to DEQ - DONE
- TY - forward [KB's request to modify the Letter of Engagement](#) to Lake City Law - DONE.
- SM - sign and return the [revised letter of engagement from LCL](#) - DONE.
- [Resolution to retain Lake City Law as legal counsel](#)